



International Student and Buddy Association (ISBA) at the Engineering College of Aarhus

Regulations

§ 1 The name and location of the association:

The name of the association is: International Student and Buddy Association (ISBA)

The location of the association is: Engineering College of Aarhus

Dalgas Avenue 2, Room 328

DK-8000 Aarhus C.

Denmark

Email: isb@iha.dk

Web: www.iha.dk

Association Web: www.isba.dk

Bank : Sparbank Vest A/S

Ryesgade 4

DK-8000 Århus C

Account : Reg . : 9872 – Accountno. : 000359324

CVR.no. : 12523580

§ 2 The purpose of the association:

To create economically independence for the buddy teams so in order to achieve contribution for trips. The purpose of this aid is to take away the economical burden from the student budget so that they are not prevented from experiencing nothing more than the study environment as it is also described in the policy of Engineering College of Aarhus.

"In Aarhus you will meet students from all over Europe, and receive an invaluable insight into the way people in other countries think, which is an advantage when applying for a job in any large international firm. And the subjects you choose will replace subjects in your education in your home country, so you do not end up spending more time in the classroom."

(Source: <http://www.iha.dk/Default.aspx?ID=332>, hentet den 8. marts 2006, på www.iha.dk).



§ 3 Members:

Admission can be given to students of Engineering College of Aarhus and companies who are interested in the aim of the association.

The international students are all free to make use of the presence and activities of the association.

Information about the members will be treated confidentially and according to the act on processing of personal data.

§ 4 Membership fee:

For the running of the association, the members pay a subscription every half year that counts for the term. The board fixes the amount.

Companies and others who could be interested will be informed about the existence and purpose of the association by the board with reference to achieving sponsors and network.

§ 5 Accounts and audit:

The financial year is a calendar year. The audited of the accounts will be sent to the members along with the budget of the coming year at least 14 days prior to the general meeting.

The whole board is to sign the accounts of the year.

§ 6 The general meeting:

The general meeting is the top authority of the association and is held every year in February.

The general meeting is summoned to at least 14 days prior of the meeting in writing or electronically. The agenda is enclosed with summon.



§ 7 Agenda:

1. Election of chairman.
2. The report of the board.
3. The accounts of the previous year.
4. Review of suggestions.
5. Decision on admission fee.
6. Election of president (every spring term).
7. Election of vice-president (every fall term).
8. Election of board members (every term).
9. Election of treasurer (every spring term).
10. Election of accountant (every fall term), and accountant substitute (every spring term).
11. Any other business.

§ 8 The right of voting and the vote:

The present members have the right of voting. The members make decisions by majority vote except in the case of introducing, proposal to change the regulations or to dissolve the association. A suggestion to change the regulations can only be decided by a majority vote of 2/3 among the present members.

The vote is conducted by show of hands, unless the chairman or another member demands a written vote.

Regarding dissolution or a change of purpose view § 11.

§ 9 Extraordinary general meeting:

An extraordinary general meeting is held when the majority of the board or at least 2/3 of the members demand it. The request of an extraordinary general meeting should be accompanied by a thorough agenda. An extraordinary general meeting must be summoned to at the latest 14 days after the request. The notice is the same as in the case of an ordinary general meeting.



§ 10 The Board:

At any time, the work of the association must be in accordance with the constitution and the remaining legislation.

The daily management of the association lies with the board, which consists of seven members.

The total board is responsible that for the fact the grants and the sponsor money are spent in accordance with the purpose and that the office is used in accordance with the office keeper.

The president and treasurer are elected every spring term. Vice-president and accountant are elected every fall term. The remaining board members are elected every term. After each election period, re-election is accepted.

Every term two board member substitutes are elected and the accountant substitute is elected every spring term. These step in if one of the board members chose to leave the board within the election period.

The board determines its work method at the first meeting, which is held immediately after the ordinary general meeting.

To be eligible the person must be present, or a written declaration from the person running must be available, in which the person indicates that or she is willing to be elected.

The board is responsible to the congregation of the general meeting. In the board, decisions are made by majority vote and in case of equality of votes; the president has the casting vote.

The board meetings are held as often as the president or two board members find it necessary and they are summoned to with a notice of at least 7 days.

The board has the right to exclude a member if there is a special cause to do that, but the person has the right to lay the case before the board or/and before the congregation at the next coming general meeting.



§ 11 Dissolution /change of the association purpose:

The suggestion to dissolve the association or change its purpose can only be decided at an extraordinary general meeting that has been summoned to of this reason. $\frac{2}{3}$ of the members must be present and at least $\frac{5}{6}$ of the present members must vote in favor of the suggestion.

In case of a sufficient number of members are absent, a summons to a new general meeting will be made, where the decision to dissolve is by a majority vote without considerations concerning the attendance.

In case of dissolution, the funds of the association go to Engineering College of Aarhus in favor of the international students who attend the school the next coming term. The funds will be spent on social activities available for all the international students.